

*Village of La Grange Park*  
**Commercial Revitalization Committee**  
**January 25, 2022**  
**6:30 p.m.**

A meeting of the Commercial Revitalization Committee was scheduled to be held at 6:30 p.m. on Tuesday, January 25, 2022, via Teleconference due to the COVID-19 Pandemic.

**Convene Meeting**

The meeting of the Commercial Revitalization Committee was called to order at 6:32 p.m. on Tuesday, January 25, 2022. Trustee Jermaine Stewart stated for the record that the meeting was being held remotely due to COVID-19 and confirmed all attendees could hear. Village Clerk Meghan Kooi called the roll.

Members in attendance were:

Committee Members: Jermaine Stewart, Chairman  
Jamie Zaura  
Michael Sheehan

Others in Attendance: Maggie Jarr, Assistant Village Manager  
Julia Cedillo, Village Manager  
Meghan Kooi, Village Clerk  
Dean Maggos, Director of Building & Fire  
Patrick Boyle, Deputy Building Commissioner  
Rick Radde, Director of Public Works  
Sheri Sauer, President, LGP Chamber of Commerce

**Public Comment**

There was none.

**Approval of Minutes – January 6, 2022**

*Trustee Michael Sheehan moved to approve the January 6, 2022, CRC meeting minutes. The motion was seconded by Trustee Jamie Zaura and passed unanimously by roll call vote.*

**Consultant Recommendation for Streetscape Improvement Plan**

Assistant Village Manager Maggie Jarr reported out the findings received from the evaluation ranking forms that CRC members had submitted after the consultant interviews that took place on December 14, 2021. Kimley Horn and Sam Schwartz/Site Design were ranked most consistently as the top two consultant groups after the interview process. Based on the rankings, Assistant Village Manager Jarr contacted the references for both Kimley Horn and Sam Schwartz/Site Design. All references were asked a series of prepared questions for both consultant groups. Feedback on Kimley Horn included comments from the Mayor of Lebanon, IN who highlighted how Kimley Horn consultants utilized the community feedback they received to drive their site design. Other comments from their references included the benefit of Kimley Horn having an in-house engineer, their cost estimates being accurate, their ability to stay in budget, and their skill at generating community engagement. Feedback from the references for Sam Schwartz/Site Design included praise for their knowledge on TIF, their responsiveness to the input and suggestions received during the community outreach phase, and their insights on sustainability.

CRC members discussed the feedback received from the references. Trustee Zaura stated either firm would do a good job on the project with staff direction. Trustee Sheehan stated there would be benefits to choosing Kimley Horn because of their in-house engineering staff making it a one stop shop which might make the project run more smoothly. Trustee Stewart agreed that Kimley Horn was the easier pick, but he was still impressed with the Sam Schwartz interview and presentation. *At the end of the discussion, Trustee Stewart made a motion: To recommend Sam Scharzt/Site Design to the Village Board for approval for the Streetscape Site Design Project. The motion was seconded by Trustee Zaura and passed by a vote of 2 to 1. Trustee Sheehan voted no on the motion.*

**Next Meeting**

The next Commercial Revitalization Committee meeting was scheduled for February 8, 2022, at 6:00 p.m. before the Village Board Work Session meeting.

**Adjournment**

Meeting adjourned at 7:18 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Meghan M. Kooi', written in black ink.

Meghan M. Kooi  
Village Clerk