

Village of La Grange Park  
**Regular Board Meeting Minutes**  
January 26, 2021

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The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled January 26, 2021 at 7:30 p.m., via Teleconference due to the COVID-19 Pandemic.

Village President James Discipio called the meeting to order at 7:30 p.m. President Discipio stated for the record that the meeting was being held remotely due to COVID-19 and confirmed all attendees could hear. President Discipio asked all in attendance to rise for the Pledge of Allegiance. President Discipio then asked Village Clerk Kooi to call the roll.

Board Members in attendance were *(unless otherwise noted)*:

Trustees: James Kucera  
Robert Lautner  
Jamie Zaura  
Amanda Seidel  
Karen Koncel  
Michael Sheehan

Village President: James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo  
Finance Director: Larry Noller  
Village Clerk: Meghan Kooi  
Village Attorney: Cathy Keating  
Village Engineer: Mark Volk  
Public Works Director: Rick Radde  
Police Chief: Tim Contois  
Director of Building and Fire: Dean Maggos

Village Clerk Kooi informed President Discipio that a quorum was present.

**Public Participation**

There was none.

**Consent Agenda**

Trustee Koncel requested that item *A. i. Village Board Meeting – November 24, 2020* be moved to the Administration Committee for a discussion to amend.

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

*A. Approval of Minutes*

- ~~*i. Village Board Meeting – November 24, 2020*~~
- ii. Village Board Meeting – December 8, 2020*
- iii. Executive Session Meeting – December 8, 2020*
- iv. Village Board Work Session – January 12, 2021*

- B. Action – Memorial Park Multi Use Court Project – TIF Funding – Motion: To Adopt An Ordinance of the Village of La Grange Park, Cook County, Illinois, Approving Reimbursement for a Redevelopment Project in the Village Market Redevelopment Project Area for the Memorial Park Multi-Use Court Project*

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- C. *Action – Motion to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers*
  
- D. *Action – Motion to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

*The motion to approve the Consent Agenda as presented was made by Trustee Sheehan. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote.*

Community Park District Executive Director Jessica Cannaday thanked the Village Board for their support of the Memorial Park Multi-Use Court Project.

#### **Village Manager's Report**

Village Manager Julia Cedillo had several items to report on. She stated an offer for employment had been extended to Maggie Jarr for the Assistant Village Manager position. Ms. Jarr will begin her work with the Village on February 16, 2021. Village Manager Cedillo said on January 23, 2021 region 10 had transitioned to Tier 1 of the Restore Illinois Mitigation Plan which allows for limited indoor dining. Vaccine distribution has transitioned to Tier IB which includes anyone 65 years and older and essential workers. Cook County has created a Community Vaccination page which residents can find a link to on the Village's website and in the e-briefs. Village Manager Cedillo also reminded Board Members and residents that the Village Hall will again be open to foot traffic starting Monday, February 1, 2021. The Village Hall will be open 9:00 am to 4:30 pm, Monday – Friday.

#### **ADMINISTRATION COMMITTEE**

##### A. MONTHLY REPORT

Trustee Amanda Seidel read the monthly report for December 2020. There was a reminder that Village offices will be closed on Monday, February 15th in observance of the Presidents' Day holiday. Regular office hours will resume on Tuesday, February 16th at 9:00 a.m. There was information about the H.E.L.P. program which matches community volunteers with residents in need of assistance. To sign up, residents were encouraged to call Village Hall (708) 354-0225 or email [sbakalich@lagrangepark.org](mailto:sbakalich@lagrangepark.org). This concluded the Administration Committee Report.

Trustee Koncel noted one minor edit to the November 24, 2020 Village Board Meeting Minutes. *At the end of the discussion, Trustee Sheehan made a Motion: To Approve the November 24, 2020 Village Board Meeting Minutes as amended. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

#### **BUILDING AND ZONING COMMITTEE**

##### A. MONTHLY REPORT

Trustee Jamie Zaura read the monthly report for December 2020. At the end of December, Amusement Bark unfortunately had to close. The building had been listed for sale, and staff met with the potential new owner, who anticipates opening a new brewery on-site. Also during the month, staff met with a prospective new tenant at Plaza 31, who is interested in opening a unique small and casual cafe/dining space. This concluded the Building and Zoning Committee Report.

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**ENGINEERING & CAPITAL PROJECTS COMMITTEE**

A. MONTHLY REPORT

Trustee Robert Lautner read the monthly report for December 2020. The 2020 Sewer Lining Project - Phase 2 had started, design work for the Park Road Water Main Project continued, and preliminary work began for the 2020 Sewer Cleaning and Televising Project - Phase 2. This concluded the Engineering and Capital Projects Committee Report.

**PUBLIC SAFETY COMMITTEE**

A. MONTHLY REPORT

Trustee Karen Koncel started with the Police Department Summary of Activities for December 2020. The La Grange Park Police Department continued to contract a part-time Police Social Worker through Presence Health to assist in following up with incidents that involved Domestic Issues, Elder Care, Juvenile Runaways and Mental Health issues. There was also a friendly reminder about securing one's personal property at all times. Trustee Koncel moved on to the Fire Department Activities for December 2020. The Santa Parade and Food Drive took place on December 19th, with residents donating a large amount of food for local pantries. This concluded the Public Safety Committee report.

**PUBLIC WORKS COMMITTEE**

A. MONTHLY REPORT

Trustee Michael Sheehan read the monthly report for December 2020 which included the summary of Public Works Operations, Mechanic Maintenance, and Water Department Operations. This concluded the Public Works Committee report.

Trustee Sheehan read the Agenda Memo Item 2021 Sewer Repair Program – Engineering Agreement. *At the end of the discussion, Trustee Sheehan made a Motion: To Approve and Authorize the Village Manager to Execute Agreements Between the Village of La Grange Park and Edwin Hancock Engineering for Engineering Services in an Amount Not to Exceed \$20,000 for Design and Construction Engineering for the 2021 Sewer Main Point Repair Program. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

Trustee Sheehan read the Agenda Memo Item 2021 Sewer Cleaning & Televising. *At the end of the discussion, Trustee Sheehan made a Motion: Motion: (1) To Enter Into a Contract with Sewertech, LLC, for a “Not to Exceed” Amount of \$50,000.00 (2) To Authorize the Village Manager to Execute the Contract Documents. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote.*

Trustee Sheehan read the Agenda Memo Item Alley Water Infrastructure Extension – Edwin Hancock Engineering Agreement. *At the end of the discussion, Trustee Sheehan made a Motion: To Approve and Authorize the Village Manager to Execute an Agreement Between the Village of La Grange Park and Edwin Hancock Engineering for Design and Construction Engineering Services in a “Not to Exceed” Amount of \$9,000.00 for Murphy’s Auto Water Service Project, 31st Street and Kemman Avenue. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

**FINANCE COMMITTEE**

A. MONTHLY REPORT

Trustee Lautner read the Financial Update - As of December 31, 2020. The memo summarized the Village’s General Fund financial performance through December 31, 2020 and noted that the Village had completed 8 months of fiscal year 2021, which began May 1, 2020 and will run through April 30, 2021. This concluded the Finance Committee report.

**OTHER REPORTS**

VILLAGE CLERK

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A. MONTHLY REPORT

Village Clerk Meghan Kooi had nothing to report.

VILLAGE TREASURER

B. MONTHLY REPORT

Finance Director Larry Noller had nothing to report.

**COMMERCIAL REVITALIZATION COMMITTEE**

C. MONTHLY REPORT

Trustee Zaura read the Commercial Revitalization Report. Improvements at the Plaza 31 Strip mall continued with the curb work and parking islands being completed. Staff reviewed the application for the Memorial Park Tennis Court Renovation and worked with the Park District to present a detailed application to the PZC. The required documentation was submitted, and the case was on the agenda for the January 19th PZC meeting. This concluded the Commercial Revitalization Committee Report.

VILLAGE ENGINEER

D. MONTHLY REPORT

Village Engineer Mark Volk had nothing to report.

VILLAGE ATTORNEY

E. MONTHLY REPORT

Village Attorney Cathy Keating had nothing to report.

COMMITTEE AND COLLECTORS REPORT

F. MONTHLY REPORT

There were no other reports. *Trustee Kucera made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote.*

**VILLAGE PRESIDENT REPORT**

President Discipio had several items to report on. He and Ms. Cannaday of the Community Park District had met with an Eagle Scout looking do a COVID Monument project in the Village. President Discipio congratulated Village Staff on the hiring of the new Assistant Village Manager and thanked them for their hard work. This concluded the Village President's Report.

President Discipio then read the Proclamation – Village Of La Grange Park Celebrates 40 Years of Paramedic Service.

**Public Participation (Non-Agenda Related Items Only)**

There was none.

**NEW BUSINESS**

There was none.

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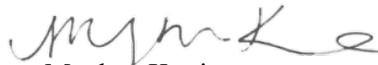
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**ADJOURNMENT**

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to adjourn. *Trustee Seidel made a Motion to Adjourn. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

Meeting adjourned at 8:31 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Meghan Kooi', written in black ink.

Meghan Kooi  
Village Clerk