

Village of La Grange Park  
**Regular Board Meeting Minutes**  
February 22, 2022

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled for February 22, 2022, at 7:30 p.m., via Teleconference due to the ongoing COVID-19 pandemic.

Village President James Discipio called the meeting to order at 7:32 p.m. President Discipio stated for the record that the meeting was being held remotely due to COVID-19 and confirmed that all participants could hear. President Discipio asked all in attendance to rise for the Pledge of Allegiance. He asked Village Clerk Meghan Kooi to call the roll.

Board Members in attendance were *(unless otherwise noted)*:

Trustees: Robert Lautner  
Jamie Zaura  
Amanda Seidel  
Karen Koncel  
Michael Sheehan  
Jermaine Stewart

Village President: James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo  
Assistant Village Manager: Maggie Jarr  
Finance Director: Larry Noller  
Village Clerk: Meghan Kooi  
Village Attorney: Cathy Keating  
Village Engineer: Mark Volk  
Public Works Director: Rick Radde  
Police Chief: Tim Contois  
Director of Building and Fire: Dean Maggos

Village Clerk Kooi informed President Discipio that a quorum was present.

**Public Participation**

Mr. Richard May submitted a written statement to village staff regarding the discussion and action for the proposed Andy’s Frozen Custard drive-thru restaurant at 531 N. La Grange Road. Mr. May stated his concerns regarding the location of the proposed Andy’s Frozen Custard. He stated the location would fall on a narrow, double curve of La Grange Road, and that the undivided four lane highway, daily traversed by a high volume of vehicles including material service trucks and 18 wheelers, would present a safety hazard at the location with no dedicated middle lanes for turning into the business. He requested staff provide an update on IDOT’s plan to address the lack of a designated turn lane on La Grange Road.

**Consent Agenda**

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
  - i. Village Board Meeting – January 25, 2022
  - ii. Village Board Work Session – February 8, 2022
  
- B. Action – Accounts Payable and Payroll Summary - Motion (1) to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers and Motion (2)

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*to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

*The motion to approve the Consent Agenda as presented was made by Trustee Robert Lautner. The motion was seconded by Trustee Jamie Zaura and passed unanimously by roll call vote.*

#### **Village Manager's Report**

Village Manager Julia Cedillo had several items to report on. With COVID counts much improved, staff planned for a move to in-person Committee and Village Board meetings in March. New video broadcasting equipment had been installed and would be programmed in the coming weeks in preparation for the March Village Board meeting. There would be a Finance Committee meeting on March 8<sup>th</sup> to review the preliminary draft budget. This concluded the Village Manager's Report.

#### **ADMINISTRATION COMMITTEE**

##### A. MONTHLY REPORT

Trustee Karen Koncel read the monthly report for January 2022. Over the next several months, the Village of La Grange Park and NAMI Metro Suburban will co-host a series of four free community programs focused on health and wellness. The first event, titled "Mental Health 101," will take place on Monday, February 28<sup>th</sup> from 6:30-7:30 p.m. via Zoom. National Arbor Day is Friday, April 29<sup>th</sup>. The Village is accepting nominations to plant a tree in honor of or in memory of a person or group that has made a positive contribution to the community. Residents are encouraged to visit the Village's website to download the nomination form and submit their nomination by April 16<sup>th</sup>. This concluded the Administration Committee Report.

#### **BUILDING AND ZONING COMMITTEE**

##### A. MONTHLY REPORT

Trustee Zaura read the monthly report for January 2022. Rough in-wall inspections were completed for the expansion of Complete Rehabilitation at 444 Sherwood. Plan revisions were submitted for Countryside Animal Hospital, which will be located at 905 E. 31 Street. Plans for a lower-level remodel at Plymouth Place were approved. This concluded the Building and Zoning Committee Report.

Trustee Zaura read the Agenda Memo Item Subdivision, Special Use Permit, and Variation Requests for 531 N. La Grange Road – Andy's Frozen Custard Stores, LLC. Trustee Zaura stated she was in support of the motions as the project could not move forward without the Board's support. Trustee Lautner clarified that approving the motions would not set a precedent for any future drive-thrus in the community and acknowledged that Andy's had made significant concessions to meet the village's codes and standards. Assistant Village Manager Maggie Jarr addressed the resident's concern highlighted in public comment. The village had not received a formal letter of concurrence from IDOT, but IDOT staff did not express any concerns about traffic along La Grange Road at that location. Village staff would not disperse any permits until the official IDOT report was received. *At the end of the discussion, Trustee Zaura made a Motion: To Approve an Ordinance Approving A Plat of Subdivision For 515 And 531 N. La Grange Road – Andy's Frozen Custard Stores, LLC. The motion was seconded by Trustee Amanda Seidel and passed unanimously by roll call vote. Trustee Zaura made a Motion: To Approve An Ordinance Granting A Special Use Permit For A Drive-Through Facility for 531 N. La Grange Road – Andy's Frozen Custard Stores, LLC. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote. Trustee Zaura made a Motion: To Approve An Ordinance Granting A Special Use Permit For Outdoor Dining For 531 N. La Grange Road – Andy's Frozen Custard Stores, LLC. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote. Trustee Zaura made a Motion: To Approve An Ordinance Granting A Variation For Accessory Structure Height For The Patio Canopy For 531 N. La Grange Road – Andy's Frozen Custard Stores, LLC. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote. Trustee Zaura made a Motion: To Approve An Ordinance Granting*

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*A Variation For Accessory Structure Height For The Drive-Through Canopy For 531 N. La Grange Road – Andy’s Frozen Custard Stores, LLC. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote. Trustee Zaura made a Motion: To Approve An Ordinance Granting A Variation For Menu Board Signs For 531 N. La Grange Road – Andy’s Frozen Custard Stores, LLC. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote. Trustee Zaura made a Motion: To Approve An Ordinance Granting A Variation For Directional Signs For 531 N. La Grange Road – Andy’s Frozen Custard Stores, LLC. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote. Trustee Zaura made a Motion: To Approve An Ordinance Granting A Variation For Wall Signs For 531 N. La Grange Road – Andy’s Frozen Custard Stores, LLC. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote. Trustee Zaura made Motion: To Approve An Ordinance Granting A Variation For Exterior Lighting Height For The Patio Canopy For 531 N. La Grange Road – Andy’s Frozen Custard Stores, LLC. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote.*

Trustee Zaura read the Agenda Memo Item PUD Preliminary Plan for 315 N. La Grange Road - Plymouth Place, Inc. Trustee Michael Sheehan thanked staff for addressing the storm water management concerns that had been raised regarding the project. *At the end of the discussion, Trustee Zaura made a Motion: To Approve An Ordinance Granting Approval Of A PUD Preliminary Plan and Special Use for 315 N. La Grange Road – Plymouth Place, Inc. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote.*

## **ENGINEERING & CAPITAL PROJECTS COMMITTEE**

### A. MONTHLY REPORT

Trustee Jermaine Stewart read the monthly report for January 2022. Design work was started for the 2022 Village Wide Crack Sealing Project. Design work had started for the 2021 / 2022 Sewer Cleaning and Televising Program. Preparation of the specifications for the 2021 / 2022 Sewer Repair Program continued. This concluded the Engineering and Capital Projects Committee Report.

## **PUBLIC SAFETY COMMITTEE**

### A. MONTHLY REPORT

Trustee Seidel started with the Police Department Summary of Activities for January 2022. Department members attended 120 hours of training along with the completion of required monthly online training and Lexipol daily training bulletins. The police department took possession of a 2021 Ford Interceptor Utility and completed the necessary emergency equipment up fitting. There was also a friendly reminder to secure one’s personal property at all times. Trustee Seidel moved on to the Fire Department Activities for January 2022. Hydrostatic pressure testing, and a final inspection of the fire sprinkler system took place at Hop District Community Brewing. Two of the department’s firefighters attended training at the Winter Fire College event, which took place at the Illinois Fire Service Institute, located on the campus of the University of Illinois in Champaign-Urbana. Engine 1211 returned to service after being out of service for approximately 2-1/2 weeks for pump repairs. This concluded the Public Safety Committee report.

Trustee Seidel read the Agenda Memo Item Ambulance Billing Agreement. *At the end of the discussion, Trustee Seidel made a Motion: To Approve A Resolution Authorizing The Village Manager To Execute An Agreement With Andres Medical Billing, Ltd., For Ambulance Billing Services. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

## **PUBLIC WORKS COMMITTEE**

### A. MONTHLY REPORT

Trustee Sheehan read the monthly report for January 2022. GIS work continued collecting data on village owned assets along with continued training throughout the village. Water meters were read in Section #1. 15 monthly bacterial samples

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were taken along with quarterly stage 2 samples. Various water and sewer work orders were completed along with resident tree concerns and general construction inquiries. This concluded the Public Works Committee report.

Trustee Sheehan read the Agenda Memo Item Bethlehem Woods Water Meter Purchase Authorization. *At the end of the discussion, Trustee Sheehan made a Motion: To Accept The Price From Midwest Meter For \$45,900 To Purchase Two Fire Assembly Meters For Bethlehem Woods And Authorize The Village Manager To Execute The Necessary Documents. The motion was seconded by Trustee Karen Koncel and passed unanimously by roll call vote. Trustee Sheehan made a Motion: To Accept The Price From Core And Main For Two Sensus Omni C Meters For Bethlehem Woods And Authorize The Village Manager To Execute The Necessary Documents. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

## FINANCE COMMITTEE

### A. MONTHLY REPORT

Trustee Robert Lautner read the Financial Update - As of January 31, 2022. The memo summarized the Village's General Fund financial performance through January 31, 2022 and noted that the village had completed 8 months of fiscal year 2022, which began May 1, 2021 and will run through April 30, 2022. This concluded the Finance Committee report.

## OTHER REPORTS

### VILLAGE CLERK

#### A. MONTHLY REPORT

Village Clerk Kooi had nothing to report.

### VILLAGE TREASURER

#### B. MONTHLY REPORT

Finance Director Larry Noller had nothing to report.

## COMMERCIAL REVITALIZATION COMMITTEE

### C. MONTHLY REPORT

Trustee Stewart read the Commercial Revitalization Report. A new "Available Properties Map" had been added to the interactive map gallery on the village's website. This map displays commercial properties within the village that are for sale or lease and includes square footage, zoning, and contact information for each. The next Commercial Revitalization Committee meeting will take place on Thursday, March 10<sup>th</sup> at 6:00 p.m. at Village Hall. This concluded the Commercial Revitalization Committee Report.

Trustee Stewart read the Agenda Memo Item Village Market Streetscape Improvement Plan – Consultant Selection. Trustee Stewart reiterated that Sam Schwartz was chosen by the CRC due to their extensive knowledge on pedestrian and traffic safety, their strong relationship with IDOT, and the diverse perspective their firm would bring to the project. Trustee Koncel and Trustee Sheehan stated they were in favor of selecting Kimley Horn for the project based on several factors that included their in-house engineer, and their experience with working on projects in the village in the past. Trustee Seidel thanked the CRC and staff for their extensive work on the selection process. *At the end of the discussion, Trustee Stewart made a Motion: To Authorize And Direct The Village Manager To Execute A Contract With Sam Schwartz For Consultant Services To Develop A Streetscape Improvement Plan For The Village Market In The Amount Of \$70,710, Plus An Additional 10% Contingency. The motion was seconded by Trustee Seidel and passed by a vote of 4 to 2. Trustee Koncel and Trustee Sheehan voted no on the motion.*

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VILLAGE ENGINEER

D. MONTHLY REPORT

Village Engineer Mark Volk had nothing to report.

VILLAGE ATTORNEY

E. MONTHLY REPORT

Village Attorney Cathy Keating had nothing to report.

COMMITTEE AND COLLECTORS REPORT

F. MONTHLY REPORT

There were no other reports. *Trustee Lautner made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote.*

**VILLAGE PRESIDENT REPORT**

President Discipio had several items to report on. He thanked Village Manager Cedillo and Assistant Village Manager Jarr on their committee work that extends outside of the community to bring fresh ideas back to the village. He hoped to have the memorial brick ceremony for former Trustee Patricia Rocco planned soon. He thanked staff for their work on setting up the remote meetings over the last few months. This concluded the Village President's Report.

**Public Participation (Non-Agenda Related Items Only)**

There was none.

**NEW BUSINESS**

There was none.

**ADJOURNMENT**

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to adjourn. *Trustee Zaura made a motion to adjourn. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

Meeting adjourned at 8:54 p.m.

Respectfully submitted,



Meghan M. Kooi  
Village Clerk