

Village of La Grange Park  
Village Work Session Minutes  
October 9, 2018

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A Work Session meeting of the Village Board of the Village of La Grange Park, Illinois was held in the Village Board Room of the La Grange Park Municipal Building on Tuesday, October 9, 2018.

Village Clerk Seidel called the meeting to order at 7:30 pm. She asked for a motion to appoint a President Pro-Tem to chair the meeting due to President Discipios's absence. *Trustee Rocco made a motion to appoint Trustee Mesick President Pro-Tem for the evenings meeting. Trustee Sheehan seconded the motion. The motion passed unanimously by roll call vote.* President Pro-Tem Mesick asked all in attendance to rise for the Pledge of Allegiance. He then asked Village Clerk Seidel to call the roll.

Board Members in attendance were:

Trustees:  
Scott Mesick  
Patricia Rocco  
Michael Sheehan  
James Kucera  
Robert Lautner

Board Members Absent:

Village President:

Jamie Zaura  
James Discipio

Also in Attendance were:

Village Manager:	Julia Cedillo
Assistant Village Manager:	Emily Rodman
Village Attorney:	Cathy Keating
Village Clerk:	Amanda Seidel
Finance Director:	Larry Noller
Village Engineer:	Paul Flood
Deputy Police Chief:	John Strezo
Director of Building/Fire:	Dean Maggos
Public Works:	Brendan McLaughlin

Village Clerk Seidel informed President Pro-Tem Mesick a quorum was present.

**Presentation of the FY2018 Comprehensive Annual Financial Report**

The Representative of BKD summarized the Village of La Grange Park Comprehensive Annual Financial Report. He went through; introductory, financial, and statistical information. He moved on to the communication letter summarizing the Audit Scope and Results. At the end of the presentation he moved on to questions. Village Manager asked for clarification on page 63. Trustee Rocco discussed software and equipment. Trustee Lautner mentioned awards to CAFR communities. All questions were clarified by BKD.

**Public Participation**

There was none.

**Commercial Revitalization Committee**

President Pro-Tem Mesick moved on to the next item from the Commercial Revitalization Committee. Trustee Kucera summarized the Village Board Memo regarding Development Advisory Services. Comments were made that this is a great opportunity to see how the consulting services work out before utilizing SB Friedman services for a larger scale at Village Market. There was concern on the \$36,000. Assistant Village Manager Rodman clarified her discussions with Baxter-Phillips. She also clarified how this is proactive versus reactive and discussed scope of services and cost. *At the end of discussion there was Consensus to place the motion to authorize the Village Manager to enter into a contact with S.B. Friedman Development Advisors to provide development consulting services for the former Pancake House Property in an amount not to exceed \$36,000 on the Agenda for the October Village Board Meeting.*

**Administration Committee**

Trustee Lautner summarized the Village Board Agenda Memo Regarding Travel Expenses for the 2018 IML Conference. At the end of discussion there was a *Motion by Trustee Lautner to approve travel expenses in the amount of \$615.18 for attending the 2018 IML Conference in Chicago, Illinois. The Motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Trustee Lautner summarized the Village Board Agenda Memo Regarding Comcast Franchise Agreement. At the end of discussion there was a *Motion by Trustee Lautner to Approve a Resolution Approving a Franchise Agreement with Comcast of Illinois/West Virginia. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote. Trustee Lautner made a motion to approve a supplemental agreement regarding PEG capital fees between the Village of La Grange Park and Comcast of Illinois/West Virginia, LLC. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Trustee Lautner summarized the Village Board Agenda Memo Regarding Rules for Public Comment-Revision. There was a concern of not knowing who residents are. Attorney Keating clarified questions of the Village Board. At the end of discussion there was a *Motion by Trustee Lautner to Approve a Revision to the "Rules for Public Comment" Deleting the Requirement for a Speaker to State their Address. The Motion was seconded by Trustee Rocco and passed unanimously by roll call vote.*

**Public Safety Committee Items**

Trustee Mesick summarized the Village Board Agenda Memo regarding Contracts for Ticket Tracking, Debt Collection, and Payment Acceptance Services. Shelley Johnson of the Police Department was present to answer any questions. At the end of discussion there was a *Motion by Trustee Mesick to award the following contracts and to authorize the Village Manager to execute any necessary contract documents (1) to Municipal Systems, Inc. for \$8,800.00 to subscribe to its MOS Ticket Tracking System (2) to Municipal Systems, Inc. to authorize debt collections services (3) to Violations Payment.com, Inc. to authorize online credit card payment processing. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Trustee Mesick summarized the Village Board Agenda Memo regarding Fire Academy Tuition and Fees. At the end of discussion there was a *Motion by Trustee Mesick to approve the payment of \$14,865.00 to College of DuPage in Glen Ellyn, IL for the tuition and fees for five Fire Department Candidates attending the fall 2018 Fire Academy. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

**Public Works Committee Items**

Trustee Sheehan summarized the Village Board Agenda Memo regarding Cook County Intergovernmental Agreement-26<sup>th</sup> Street Paving. At the end of discussion there was a Consensus to place the *Motion to approve an*

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*Intergovernmental Agreement between Cook County and the Village of La Grange Park and authorize the Village President to sign the IGA on the Consent Agenda at the October Village Board Meeting.*

**Finance Committee Items**

Trustee Rocco summarized the Village Board Agenda Memo regarding Fiscal Year 2018 Comprehensive Annual Financial Report. At the end of discussion there was a *Motion by Trustee Rocco to accept the Comprehensive Annual Financial Report for the fiscal year ending April 30, 2018. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

Trustee Rocco summarized the Village Board Agenda Memo regarding Water Bill Leak Adjustment Policy. An email was distributed to the Village Board. Public Works Director McLaughlin clarified how the new meters are beneficial. At the end of discussion there was a *Motion by Trustee Rocco to approve a modified leak adjustment policy. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Trustee Rocco summarized the Village Board Agenda Memo regarding 2018 Property Tax Levy Estimate. At the end of discussion there was a Consensus to place the *Motion that the President and Village Board of Trustees estimate that the amount necessary to be raised from the 2018 property tax levy is \$3,715,511 exclusive of debt service; which amount is less than 5% greater than the amount of taxes extended for 2017 on the Agenda for the October Village Board Meeting.*

Trustee Rocco summarized the Village Board Agenda Memo regarding Enterprise Resource Planning Software. Finance Director Noller clarified the need for the software. At the end of discussion there was a Consensus to move forward with the software.

**Other Reports**

President Discipio called upon Village Manager Julia Cedillo for a report. Village Manager Cedillo had nothing to report.

The next report was from President Pro-Tem Mesick. He had nothing to report.

President Discipio called upon Village Clerk Seidel for a report. She had nothing to report.


**New Business**

There was none.

**Adjourn**

Since there was no further business to be brought before the Village Board Meeting, President Pro-Tem Mesick said he would entertain a motion to adjourn. *Trustee Lautner made a motion to adjourn. The motion to adjourn was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Meeting adjourned at 9:08pm.

Respectfully submitted,  
  
Amanda G. Seidel  
Village Clerk