

Village of La Grange Park
Regular Board Meeting Minutes
February 28, 2023

The Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled February 28, 2023, at 7:30 p.m., in the Board Room of the La Grange Park Municipal Building.

Village President Discipio called the meeting to order at 7:30 p.m. President Discipio asked all in attendance to rise for the Pledge of Allegiance.

President Discipio asked Village Deputy Clerk Bakalich to call the roll.

Board Members in attendance were *(unless otherwise noted)*:

Trustees:	Robert Lautner Jamie Zaura Karen Koncel Michael Sheehan Jermaine Stewart Juan Silva (Absent)
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Village President:	James Discipio
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Also in Attendance were:

Village Manager:	Julia Cedillo
Assistant Village Manager:	Maggie Jarr
Deputy Village Clerk:	Sandy Bakalich
Village Attorney:	Cathy Keating
Village Engineer:	Mark Lucas
Public Works Director:	Rick Radde
Police Chief:	Tim Contois
Director of Building and Fire:	Dean Maggos

Deputy Village Clerk Bakalich informed President Discipio that a quorum was present.

Presentation on the Park District's Referendum by Jessica Cannaday, Executive Director of the Community Park District of La Grange Park

Executive Director Jessica Cannaday presented a PowerPoint presentation regarding their upcoming Referendum which will be on the April 4, 2023 ballot. She outlined what the history of the Park District, the last time a referendum was passed, the amount of money being spent outside of the community on recreational programs as well as the cost to each taxpayer. Ms. Cannaday gave the dates for additional Town Hall Meetings for residents to attend to address any concerns or questions and encouraged all to contact her as well.

Swearing-In of Paid-On-Call Firefighters: Brendon McManus, Colin Naff, David Skiba, and Spencer Schattauer

Deputy Clerk Bakalich swore in the paid-on-call firefighters. Family members pinned the newly sworn in firefighters.

Swearing-In of Promoted Fire Department Officers: Captain John Fagan and Lieutenant Ted Zimmerman

Deputy Clerk Bakalich swore in the newly promoted Fire Department Officers. Family members pinned the newly promoted Fire Department Officers.

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Public Participation (Agenda Related Items Only)

There was none.

Consent Agenda

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

A. Approval of Minutes

- i. *Village Board Meeting – January 24, 2023*
- ii. *Village Board Closed Session Meeting – January 24, 2023*

- B. *Action - Accounts Payable and Payroll Summary - Motion (1) to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers and Motion (2) to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

Trustee Sheehan made a Motion: To Approve the Consent Agenda as Presented. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.

Village Manager's Report

Village Manager Cedillo provided information regarding the Budget. Staff is focusing on the draft budget and anticipates delivery to the Board by March 9th. Manager Cedillo also detailed the upcoming dates for the Finance Committee to meet and review the draft budget. This concluded the Village Manager's Report.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Koncel read the monthly report for January 2023. This included an update on the State of the Village event and a request for Arbor day nominations. This concluded the Administration Committee Report.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Zaura read the monthly report for January 2023. Information in the report included among others the number of permits issued, construction costs received, permit fees obtained, and the number of inspections held, concerns addressed by the Building Department and the Interim Building Official, Mike D'Onofrio began working with the Department. This concluded the Building and Zoning Committee Report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Trustee Stewart read the monthly report for January 2023. Information in the report included information on a Hydro Excavating Project developed to determine and confirm the water service line materials, the 2022/23 Sewer Cleaning & Televising Program Bid Opening, and that the design work continued for the 202/23 Sewer Repair Program.

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PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

In Trustee Silva's absence, Trustee Sheehan read the Police Department Summary of Activities for January 2023. Trustee Sheehan then reviewed the Fire Department Activities for January 2023. This concluded the Public Safety Committee report.

Trustee Sheehan read the Agenda Memo Item for Discussion: Richmond Avenue On-Street Parking - *Motion: To Approve An Ordinance Amending Title VII, Chapter 76 Of The Village Of La Grange Park Municipal Code Providing For Permit Parking.* There was a lengthy discussion on this item. The Board discussed the history of conversations with Nazareth Academy regarding parking, safety concerns, resident feedback, possible solutions, a possible pilot program, and additional options. At the end of the discussion, it was decided to place the item on the March 14, 2023 Agenda for discussion and action.

Due to an update that the Village was awarded a grant to help fund the purchase of Self-Contained Breathing Apparatus, the Agenda Memo Item: Self-Contained Breathing Apparatus Purchase was removed from the Agenda and will be placed on the March 14, 2023 Work Session Agenda with updated information.

Trustee Sheehan went on to read the Agenda Memo Item: Sale Of Surplus Vehicles And Equipment. At the end of the discussion the *Motion: To Approve An Ordinance Authorizing The Sale Or Disposal Of Surplus Property Of The Village Of La Grange Park, Illinois was made by Trustee Sheehan and seconded by Trustee Koncel and passed unanimously by roll call vote.*

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Sheehan read the monthly report for January 2023 which included information on the number of water main breaks repaired, snow events, pothole work performed, tree services, GIS updates, and routine maintenance performed by the Public Works Department. This concluded the Public Works Committee report.

Trustee Sheehan read the Agenda Memo Item for Discussion & Action: Hydro-Excavation (Potholing) Of Water Service Lines. At the end of the discussion, Trustee Sheehan made the *Motion(s): (1) To Approve A Contract With Hydro-Exc., Inc. In The Amount Of \$47,000.00 For Hydro Excavating (Potholing) Of Water Service Lines And (2) To Authorize The Village Manager To Execute The Contract Documents. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

Trustee Sheehan then read the Agenda Memo Item for Discussion & Action: Park Road Water Main Replacement Project – Request For Bids. Trustee Sheehan made a *Motion: To Authorize Hancock Engineering To Proceed With The Competitive Bid Process For The Park Avenue Water Main Replacement Project. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

FINANCE COMMITTEE

A. MONTHLY REPORT

Trustee Lautner read the Financial Update - As of January 31, 2023. The memo summarized the Village's General Fund financial performance through January 31, 2023 and noted that the village had completed 9 months of fiscal year 2023, which began May 1, 2022 and will run through April 30, 2023. This concluded the Finance Committee report.

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Trustee Lautner read the Agenda Item for Discussion & Action: Audit Services – Authorization Of Additional Expenses (Part 2). At the end of the discussion he made a *Motion: To Authorize An Additional \$4,187 In Expenses Associated With The Additional Work Provided By Forvis (Previously BKD) In Order To Complete Audit Services For Fiscal Year 2022. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Trustee Lautner then read the Agenda Item for Discussion & Action: Auditing Services Request For Proposals Process. At the end of the discussion Trustee Lautner made the *Motion: To Proceed With Issuing A Request For Proposals For Auditing Services. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

There was nothing to report.

VILLAGE TREASURER

B. MONTHLY REPORT

There was nothing to report.

COMMERCIAL REVITALIZATION COMMITTEE

C. MONTHLY REPORT

Trustee Stewart read the Commercial Revitalization Report. The report included information on the Streetscape Improvement Plan, a save the date for Andy’s Frozen Custard’s grand opening and information on the Run for the Roses 5K race taking place on May 14, 2023. This concluded the Commercial Revitalization Committee Report.

VILLAGE ENGINEER

D. MONTHLY REPORT

Village Engineer Mark Lucas had nothing to report.

VILLAGE ATTORNEY

E. MONTHLY REPORT

Village Attorney Cathy Keating had nothing to report.

COMMITTEE AND COLLECTORS REPORT

F. MONTHLY REPORT

There were no other reports. *Trustee Lautner made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Sheehan and passed unanimously by voice vote.*

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VILLAGE PRESIDENT REPORT

President Discipio thanked staff for the hard work that they have put into the development of the Streetscape Improvement Plan and is excited about the implementation the plan. He also commented on the grant received by the library.

PUBLIC PARTICIPATION (NON-AGENDA RELATED ITEMS ONLY)

There was none.

NEW BUSINESS

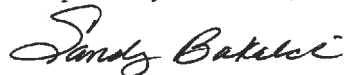
There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to Adjourn. *Trustee Lautner made a Motion: To Adjourn. The motion was seconded by Trustee Sheehan and passed unanimously by voice vote.*

Meeting adjourned at 9:26 p.m.

Respectfully submitted,



Sandy Bakalich
Deputy Village Clerk