

Village of La Grange Park  
**Regular Board Meeting Minutes**  
March 23, 2021

---

The Regular Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled March 23, 2021 at 7:30 p.m., via Teleconference due to the COVID-19 Pandemic.

Village President James Discipio called the meeting to order at 7:33 p.m. President Discipio stated for the record that the meeting was being held remotely due to COVID-19 and confirmed all attendees could hear. President Discipio asked all in attendance to rise for the Pledge of Allegiance. President Discipio then asked Village Clerk Kooi to call the roll.

Board Members in attendance were *(unless otherwise noted)*:

Trustees:	James Kucera Robert Lautner Jamie Zaura Amanda Seidel Karen Koncel Michael Sheehan
-----------	---

Village President:	James Discipio
--------------------	----------------

Also in Attendance were:

Village Manager:	Julia Cedillo
Assistant Village Manager:	Maggie Jarr
Finance Director:	Larry Noller
Village Clerk:	Meghan Kooi
Village Attorney:	Cathy Keating
Village Engineer:	Mark Volk
Public Works Director:	Rick Radde
Police Chief:	Tim Contois
Director of Building and Fire:	Dean Maggos

Village Clerk Kooi informed President Discipio that a quorum was present.

**Public Participation**

There was none.

**Consent Agenda**

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

- A. *Approval of Minutes*
  - i. *Village Board Meeting – February 23, 2021*
  - ii. *Executive Session Meeting – February 23, 2021*
  - iii. *Village Board Work Session Meeting – March 9, 2021*
  - iv. *Executive Session Meeting – March 9, 2021*
- B. *Action – Motion to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers*
- C. *Action – Motion to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with*

Minutes

Village of La Grange Park – Village Board Meeting

March 23, 2021

*Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

*The motion to approve the Consent Agenda as presented was made by Trustee Sheehan. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

**Village Manager’s Report**

Village Manager Julia Cedillo had one item to report on. Village Manager Cedillo stated there will be a Public Hearing on April 13, 2021 at 7:15 p.m. where staff will review the proposed FY 20/21 budget.

**ADMINISTRATION COMMITTEE**

A. MONTHLY REPORT

Trustee Amanda Seidel read the monthly report for February 2021. On Saturday, March 13, the Villages of La Grange Park and Western Springs and the Western Springs School District 101 hosted a Covid-19 vaccine clinic focused on serving residents 65 and older which resulted in over 1,600 vaccines being administered. Staff is currently evaluating proposals from five vendors to provide the Village with a new cloud-based phone system, and the Village is seeking applicants to fill a vacancy on the Planning & Zoning Commission. Applications can be submitted at Village Hall. This concluded the Administration Committee Report.

**BUILDING AND ZONING COMMITTEE**

A. MONTHLY REPORT

Trustee Jamie Zaura read the monthly report for February 2021. The final payment for FY20/21 was approved this month for the Sewer Backup Prevention Program. Code Enforcement and other Staff addressed some complaints received about the Jewel property regarding snow removal, garbage, and fence damage. This concluded the Building and Zoning Committee Report.

Trustee Zaura read the Agenda Memo Item Jewel-Osco Greenhouse. *At the end of the discussion, Trustee Zaura made a Motion: To Approve a Temporary Use Permit for Jewel-Osco to Allow for the Construction of a 1,560 Square Foot Temporary Structure for Seasonal Retail Sales; to be Occupied on or after April 8, 2021 and to be Removed No Later Than June 30, 2021. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

Trustee Zaura read the Agenda Memo Item Four Leaf Clovers Garden Center - Temporary Use Permit. Trustee Zaura stated Four Leaf Clovers Garden Center did very well last year and was at a great spot on La Grange Road to attract more business to the La Grange Park area. Trustee Lautner stated some concerns were brought to his attention about the Village potentially providing an advantage to temporary use businesses as compared to the brick and mortar buildings in the Village. Village Manager Julia Cedillo stated that Village Staff had discussions with their Zoning Consultant about the trends in temporary use businesses, and that the Jewel’s temporary retail stand would have the same zoning codes applied to them as Clovers. Jill Hennessy, owner of Four Leaf Clovers Garden Center, thanked the Village Board for their consideration and stated that the spring and fall season went well last year. *At the end of the discussion, Trustee Zaura made a Motion: To Approve a Temporary Use Permit for Four Leaf Clovers Garden Center to Allow for the Construction of a 1,680 Square Foot Temporary Structure and Outdoor Display Area for Seasonal Retail Sales; to be Occupied On or After April 5, 2021 and to be Removed No Later Than July 5, 2021. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

**ENGINEERING & CAPITAL PROJECTS COMMITTEE**

A. MONTHLY REPORT

## Minutes

### Village of La Grange Park – Village Board Meeting

March 23, 2021

Trustee Zaura read the monthly report for February 2021. Design work was started for the water service extension along the alley north of 31<sup>st</sup> Street and west of Kemman Avenue, design work was completed for the 2021 Sewer Repair Program, and contracts had been executed with Sewertech, LLC for the 2020 Sewer Cleaning and Televising Project - Phase 2. This concluded the Engineering and Capital Projects Committee Report.

### **PUBLIC SAFETY COMMITTEE**

#### A. MONTHLY REPORT

Trustee Robert Lautner started with the Police Department Summary of Activities for February 2021. The Police Department's National Night Out will be held on Monday, August 2nd from 6:00-8:00 p.m. with a Public Safety Parade through town along with a virtual event taking place on Tuesday August 3rd from 6:00-8:00 p.m. via their social media accounts. A recent statewide report from SafeWise Safety and Security indicated that La Grange Park is ranked as the 29th safest city in Illinois. There was also a friendly reminder about securing one's personal property at all times. Trustee Lautner moved on to the Fire Department Activities for February 2021. Two grant applications were submitted to the Assistance to Firefighters' Grant program, one for funding a new pumper, and the other for funding new SCBA's and mobile radios. Fire Prevention and Operations personnel conducted a site visit at a nearby fire department to evaluate a new mobile fire inspection platform the department is considering incorporating. This concluded the Public Safety Committee report.

Trustee Lautner read the Agenda Memo Item Sale of Surplus Vehicle. *At the end of the discussion, Trustee Lautner made a Motion: To Approve an Ordinance Authorizing the Sale of Surplus Property Owned by the Village of La Grange Park, Illinois. The motion was seconded by Trustee Koncel and passed unanimously by roll call vote.*

### **PUBLIC WORKS COMMITTEE**

#### A. MONTHLY REPORT

Trustee Michael Sheehan read the monthly report for February 2021 which included the summary of Public Works Operations, Mechanic Maintenance, and Water Department Operations. This concluded the Public Works Committee report.

Trustee Sheehan read the Agenda Memo Item 2021 Sewer Repair Program – Contract Award. *At the end of the discussion, Trustee Sheehan made a Motion: (1) To Accept the Bid Proposal from Suburban General Construction, Inc., in the Amount of \$105,382.00 and (2) To Authorize the Village Manager to Execute the Contract Documents. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

Trustee Sheehan read the Agenda Memo Item Acquired Property Easements – La Grange Road / 31st Street Water Main Project. *At the end of the discussion, Trustee Sheehan made a Motion: To Authorize Payment for Temporary and Permanent Easements, in a Total Amount Not to Exceed \$19,863.00 to the Owners of Record for 1001, 1011, 1015, 1019, 1025, 1029 and 1033 N. La Grange Road. The motion was seconded by Trustee Kucera and passed unanimously by roll call vote.*

### **FINANCE COMMITTEE**

#### A. MONTHLY REPORT

Trustee Lautner read the Financial Update - As of February 28, 2021. The memo summarized the Village's General Fund financial performance through February 28, 2021 and noted that the Village had completed 10 months of fiscal year 2021, which began May 1, 2020 and will run through April 30, 2021. This concluded the Finance Committee report.

Trustee Lautner provided information on the Finance Committee Review Update – FY 2021-2022 Budget & Five-Year Plan. The Finance Committee met on 3/9 and 3/23 to review the draft budget and 5-year plan. Committee Members provided recommendations to enhance the narrative detail in the technology and grants area. The budget theme was clarified, and suggestions were provided about enhancing the chart data. There will be a Public Hearing on April 13th at 7:15 p.m.

Minutes

Village of La Grange Park – Village Board Meeting

March 23, 2021

before the Village Board Work Session Meeting. Staff will recommend approval of the operating budget at the April 27<sup>th</sup> Village Board Meeting. President Discipio thanked Staff and the Finance Committee for their hard work and extra hours working to create the Budget. Village Manager Cedillo thanked Finance Director Larry Noller and Staff for their work on updating the budget and producing a great budget for the coming year.

**OTHER REPORTS**

**VILLAGE CLERK**

A. MONTHLY REPORT

Village Clerk Meghan Kooi provided an update on the upcoming Cook County Consolidated Election that will be held on April 6, 2021. Early voting began on March 16, 2021. Residents were encouraged to visit [www.cookcountyclerk.il.gov](http://www.cookcountyclerk.il.gov) to access voter information that includes registration status and polling place location. This concluded the Village Clerk Report.

**VILLAGE TREASURER**

B. MONTHLY REPORT

Finance Director Larry Noller had nothing to report.

**COMMERCIAL REVITALIZATION COMMITTEE**

C. MONTHLY REPORT

Trustee Zaura read the Commercial Revitalization Report. Ino's Tacos had a soft opening on Friday, March 12 and Saturday, March 13. Current hours of operation are Tuesday to Saturday, 9:00 a.m. to 10:00 p.m. Staff continues to guide the owner of the new Micro-Brewery at 23 E. 31<sup>st</sup> Street through the steps needed to open his business, including developing plans and obtaining permits and licenses. Code enforcement staff is in the process of drafting a notice for business owners and the property management company at the Village Market, including a list of violations and photos from a recent assessment. This concluded the Commercial Revitalization Committee Report.

**VILLAGE ENGINEER**

D. MONTHLY REPORT

Village Engineer Mark Volk had nothing to report.

**VILLAGE ATTORNEY**

E. MONTHLY REPORT

Village Attorney Cathy Keating had nothing to report.

**COMMITTEE AND COLLECTORS REPORT**

F. MONTHLY REPORT

There were no other reports. *Trustee Kucera made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote.*

**VILLAGE PRESIDENT REPORT**

President Discipio had several items to report on. President Discipio congratulated Ino's Tacos on their successful opening. President Discipio thanked all the Village Staff involved with helping to make the Vaccine Clinic a success, and thanked

Minutes

Village of La Grange Park – Village Board Meeting

March 23, 2021

Trustee Lautner, the Finance Committee, and Village Staff on the creation of another great budget for the coming year. This concluded the Village President's Report.

**Public Participation (Non-Agenda Related Items Only)**

There was none.

**NEW BUSINESS**

There was none.

**ADJOURNMENT**

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to adjourn. *Trustee Koncel made a motion to adjourn. The motion was seconded by Trustee Seidel and passed unanimously by roll call vote.*

Meeting adjourned at 8:35 p.m.

Respectfully submitted,



Meghan Kooi  
Village Clerk