

Village of La Grange Park
Regular Board Meeting Minutes
April 25, 2023

The Meeting of the Board of Trustees of the Village of La Grange Park, Illinois was scheduled to be held on April 25, 2023 in the Board Room of the La Grange Park Municipal Building.

Village President Discipio called the meeting to order at 7:31 p.m. President Discipio asked all in attendance to rise for the Pledge of Allegiance.

President Discipio asked Village Clerk Kooi to call the roll.

Board Members in attendance were *(unless otherwise noted)*:

Trustees: Robert Lautner
Jamie Zaura
Karen Koncel (via phone)
Michael Sheehan
Jermaine Stewart
Juan Silva

Village President: James Discipio

Also in Attendance were:

Village Manager: Julia Cedillo
Assistant Village Manager: Maggie Jarr
Village Clerk: Meghan Kooi
Village Attorney: Cathy Keating
Village Engineer: Mark Lucas
Public Works Superintendent: John Jandak
Police Chief: Tim Contois
Director of Fire and Emergency Management: Dean Maggos
Finance Director: Austin Hacke
Director of Building and Inspectional Services: Kryz Kociolek

Village Clerk Kooi informed President Discipio that a quorum was present.

Trustee Lautner made a Motion: To allow Trustee Koncel to attend the meeting via phone due to illness or injury. The motion was seconded by Trustee Sheehan and passed unanimously by voice vote.

Public Participation (Agenda Related Items)

There was none.

Consent Agenda

Village Clerk Kooi stated the following items were on the Consent Agenda for approval:

- A. Approval of Minutes
 - i. *Village Board Meeting – March 28, 2023*
 - ii. *Village Board Special Meeting – April 11, 2023*
 - iii. *Village Board Closed Session Meeting – April 11, 2023*
 - iv. *Village Board Work Session Meeting – April 11, 2023*

Minutes

Village of La Grange Park – Village Board Meeting

April 25, 2023

- B. *Action - DACRA Municipal Software Applications – Motion: To Approve An Agreement With DACRA For Municipal Software Applications And To Authorize The Village Manager To Execute The Necessary Contract Documents*

- C. *Action - Park Road Water Main Replacement – Construction Engineering – Motion: To Approve And Authorize The Village Manager To Execute Agreements Between The Village Of La Grange Park And Edwin Hancock Engineering For Construction Engineering Services For At Most \$145,000.00 For The Park Road Water Replacement Project*

- D. *Action - Resolution Approving Fiscal Year 2023/24 Pay Plan – Motion: To Approve A Resolution Approving Pay Plan And Schedule Of Authorized Positions For Fiscal Year 2023/24*

- E. *Action - Accounts Payable and Payroll Summary - Motion (1) to Authorize the President and Chairperson of the Finance Committee to Sign the Register for Bills, and Authorize the Treasurer and Village Clerk to Sign Checks in Payment of Operating Bills and Salaries as Itemized in the Check Registers and Motion (2) to Authorize the Village Treasurer and Village Clerk to Sign Checks in the Payment of Payroll and Other Bills that Become Due Between this Date and the Next Village Board Meeting with Subsequent Approval of the Payroll Register and Voucher Register by the Board of Trustees at its Next Meeting*

Trustee Sheehan made a Motion: To Approve the Consent Agenda as Presented. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote.

Village Manager’s Report

Village Manager Cedillo had several items to report on. The Village and La Grange Park Chamber of Commerce will be hosting a ribbon cutting ceremony for the new Alphabet Learning Center located in the Village Market on April 28th. Phillip’s Flowers will be celebrating its 100-year anniversary by hosting an after-hours get together on May 4th. Village Staff, President Discipio, and several Village Trustees attended the IML conference in Springfield. Village staff was informed of upcoming construction that will be occurring on La Grange Road north of 31st street. Updates will be posted on the Village’s website. This concluded the Village Manager’s Report.

ADMINISTRATION COMMITTEE

A. MONTHLY REPORT

Trustee Koncel read the monthly report for March 2023. The Village's annual Community Volunteer Day will take place Saturday, May 13th from 9: 00 a.m. to 1:00 p.m. Volunteers will provide assistance to older adults in the community who need help with basic lawn care and "spring cleaning." This concluded the Administration Committee Report.

BUILDING AND ZONING COMMITTEE

A. MONTHLY REPORT

Trustee Zaura read the monthly report for March 2023. Staff met with Dimitri of Bill's Place to discuss the proposed new tenant at 1140 Maple. Staff placarded the garage at 846 N. La Grange Rd. as Unsafe and Dangerous, and the Code Enforcement Officer is working with the bank and their property maintenance contractor on getting it demolished. This concluded the Building and Zoning Committee Report.

ENGINEERING & CAPITAL PROJECTS COMMITTEE

A. MONTHLY REPORT

Minutes

Village of La Grange Park – Village Board Meeting

April 25, 2023

Trustee Stewart read the monthly report for March 2023. Proposals are being prepared to submit to geotechnical consultants to take soil borings at important locations for the Central Area Sewer Separation Project. The Village opened for bids for the 2022 / 2023 Sewer Repair Program on March 2nd. The low bidder was Unique Plumbing Co. with a bid of \$63,547.30. This concluded the Engineering and Capital Projects Committee Report.

PUBLIC SAFETY COMMITTEE

A. MONTHLY REPORT

Trustee Silva started with the Police Department Summary of Activities for March 2023. After 11 weeks being out of service, squad 228 was finally repaired of its mechanical issues and put back into service. Staff met with management of the Hinsdale Humane Society regarding an agreement for services. Once completed, it will be brought to the Village Board for discussion. There was a friendly reminder about securing one's personal property, at all times. Trustee Silva reviewed the Fire Department Activities for March 2023. Personnel participated in the Andy's Frozen Custard Ribbon Cutting and Golden Scoop event. MABAS Haz-Mat team personnel participated BioWatch training instructed by FEMA. The Fire Chief participated in the Triton College Emergency Services Advisory Board meeting which was attended by the Triton College president. This concluded the Public Safety Committee report.

Trustee Silva read the Agenda Memo Item Surplus Property. *At the end of the discussion, Trustee Silva made a Motion: To Declare Boardroom Pews/Bench Seating Owned By The Village Of La Grange Park, Illinois As Surplus Property And Authorize Staff To Dispose Of These Items. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

Trustee Silva read the Agenda Memo Item Parking Restriction Signage (Permit Parking). Trustee Lautner asked for clarification on what the permit process would be. Chief Contois informed Board Members there would be 205 signs placed to accommodate for the change. The cost of the signage would run roughly \$24,000. The funds to cover the cost could be taken out of the MFT Fund up to \$26,000. *At the end of the discussion, Trustee Silva made a Motion: To Approve An Ordinance Adding To Title VIII, Chapter 76 Of The Village Of La Grange Park Municipal Code Providing For Permit Parking. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

Trustee Silva read the Agenda Memo Item Parking Restriction Signage (Parking Signs). Public Works Superintendent Jandak explained the Village had received 2 bids for the needed signage and were waiting on a third. *At the end of the discussion, Trustee Silva made a Motion: To Approve An Ordinance Adding To Title VII, Chapter 76 Of The Village Of La Grange Park Municipal Code Providing For Parking Signs. The motion was seconded by Trustee Lautner and passed unanimously by roll call vote.*

PUBLIC WORKS COMMITTEE

A. MONTHLY REPORT

Trustee Sheehan read the monthly report for March 2023. GIS work has continued collecting data on village owned assets along with continued training throughout the village. Water meters were read in Section #3. 15 monthly bacterial water samples were taken. Various water and sewer work orders were completed along with resident tree concerns and general construction inquiries. This concluded the Public Works Committee report.

Presentation – ISAWWA Water Ambassador

Public Works Superintendent John Jandak presented the Village Board with information regarding the ISAWWA Water Ambassador award the village had received.

FINANCE COMMITTEE

A. MONTHLY REPORT

Minutes

Village of La Grange Park – Village Board Meeting

April 25, 2023

Trustee Lautner read the Financial Update - As of March 31, 2023. The memo summarized the Village's General Fund financial performance through March 31, 2023 and noted that the village had completed 11 months of fiscal year 2023, which began May 1, 2022 and will run through April 30, 2023. This concluded the Finance Committee report.

Trustee Lautner read the Agenda Memo Item Auditing Services Proposal For Fiscal Years 2023 Thru 2025. *At the end of the discussion, Trustee Lautner made a Motion: To Accept A Proposal From Sikich, LLP To Provide Auditing Services For Fiscal Years 2023 Thru 2025. The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Trustee Lautner read the Agenda Memo Item Fiscal Year 2022/23 Budget Amendments. *At the end of the discussion, Trustee Lautner made a Motion: To Approve A Resolution Amending The Budget For Fiscal Year 2022/23 For The Village Of La Grange Park. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote.*

Trustee Lautner read the Agenda Memo Item FY 23/24 Budget & Five-Year Plan. *At the end of the discussion, Trustee Lautner made a Motion: 1. To Approve A Resolution Approving FY 23/24 Operating Budget. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote. Trustee Lautner made a Motion: (2) To Approve The Five-Year Plan FY 23/24 – 27/28. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote.*

OTHER REPORTS

VILLAGE CLERK

A. MONTHLY REPORT

There was nothing to report.

VILLAGE TREASURER

B. MONTHLY REPORT

There was nothing to report.

COMMERCIAL REVITALIZATION COMMITTEE

C. MONTHLY REPORT

Trustee Stewart read the Commercial Revitalization Report. On Monday, April 3rd, State Representative La Shawn Ford met with Illinois Transportation Secretary Omer Osman and other key personnel from the Illinois Department of Transportation (IDOT) to discuss transportation matters in the 8th District. The La Grange Park Chamber of Commerce is hosting "Run for the Roses," a SK race for runners and walkers, on Mother's Day, Sunday, May 14 at 8:00 a.m. This concluded the Commercial Revitalization Committee Report.

Trustee Stewart read the Agenda Memo Item Resolution In Support Of Tax Increment Financing. *At the end of the discussion, Trustee Stewart made a Motion: To Approve A Resolution Of The Village Of La Grange Park In Support Of Tax Increment Financing. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote.*

Trustee Sheehan mentioned village staff and trustees revisited the streetscape topic at the IML conference with the Secretary of IDOT and Representative Ford and was hopeful the village would receive some good news soon.

VILLAGE ENGINEER

D. MONTHLY REPORT

Village Engineer Mark Lucas had nothing to report.

VILLAGE ATTORNEY

E. MONTHLY REPORT

Minutes

Village of La Grange Park – Village Board Meeting

April 25, 2023

Village Attorney Cathy Keating had nothing to report.

COMMITTEE AND COLLECTORS REPORT

F. MONTHLY REPORT

There were no other reports. *Trustee Sheehan made a motion to approve the Committee and Collector reports as presented. The motion was seconded by Trustee Silva and passed unanimously by voice vote.*

VILLAGE PRESIDENT REPORT

President Discipio congratulated staff on the Board Room remodel. President Discipio reiterated that the IML conference in Springfield was a successful outing for village staff and trustees.

Trustee Lautner read the Agenda Memo Item 2023 Commission Re-Appointments. *At the end of the discussion, Trustee Lautner made a Motion: To Approve Committee and Commission Re-Appointments As Follows: Board of Police Commissioners – Motion to Re-Appoint LaVelle Tops To a New 3-Year Term Expiring in 2026. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote. Trustee Lautner made a Motion: Police Pension Fund Board – Motion To Re-Appoint Christopher O’Hea To A New 2-Year Term Expiring In 2025. The motion was seconded by Trustee Zaura and passed unanimously by roll call vote.*

President Discipio read the Proclamation – 2023 Arbor Day, Friday, April 28th.

President Discipio read the Proclamation – 2023 Building Safety Month – May.

President Discipio read the Proclamation – 2023 Municipal Clerk’s Week – April 30th – May 6th.

PUBLIC PARTICIPATION (NON-AGENDA RELATED ITEMS ONLY)

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

Since there was no further business to be brought before the Village Board, President Discipio stated he would entertain a motion to move into Closed Session. *Trustee Lautner made a Motion: To Move into Closed Session For the Purpose of Discussing the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body in Accordance With 5 ILCS 120/2(c)(1). The motion was seconded by Trustee Sheehan and passed unanimously by roll call vote.*

Meeting adjourned at 8:38 p.m.

Respectfully submitted,



Meghan M. Kooi
Village Clerk