



Village of La Grange Park Summer Seasonal GIS Intern Employment Opportunity

The Village of La Grange Park, Illinois (population 13,579) is seeking an energetic, enthusiastic, and self-motivated individual to fill the Geographic Information Systems (GIS) Internship Position in the Public Works Department. The GIS intern will work 40 hours per week, Monday through Friday, between May and August of 2021. The starting wage is \$14.04 per hour.

General Responsibilities

The GIS intern works under the general direction of the Director of Public Works and will assist in building out the Public Works GIS Database. As an Intern, you will be utilizing Collector for ArcGIS to create and maintain digital data layers. Tasks include, but are not limited to, updating the spatial locations of built infrastructure, maintaining data information through related tables, extracting data from various sources, and database management; and any other related tasks as assigned.

Position Requirements

The successful candidate will be enrolled in general Engineering, Urban Planning, Geography, or a similar program, and have an interest in pursuing a career in a related field. The candidate must have a valid driver's license, the ability to work in a fast-paced environment, and strong customer service skills. Knowledge of Microsoft Word, AutoCAD, and SRI products such as ArcGIS Desktop 10X, ArcGIS Online, and Collector are preferred. Position requires working outdoors and extensive walking.

Interested candidates should apply by downloading the application from the Village's website at www.lagrangepark.org. Applications should be submitted with a cover letter and resume to rradde@lagrangepark.org, or return a physical copy of your application to Village Hall:

Village of La Grange Park
Attn: Human Resources
447 N. Catherine
La Grange Park, Illinois 60526

This position will remain open until filled. Questions should be directed to Rick Radde, Director of Public Works, at rradde@lagrangepark.org or by calling (708) 352-2922.

The Village of La Grange Park is an equal opportunity employer.