

# Rose CLIPPINGS

Winter 2013

Est. 1892

*The Village of La Grange Park*

## President's Corner

As we leave 2013 behind us, I'd like to pause and reflect on the many accomplishments of the past year. During 2013, the Village implemented several large-scale initiatives, utilizing over one million dollars in grant funds to invest in the future of our community.

In January of this year, the Village approved its first ever Commercial Revitalization Plan. Implementation of this multi-year plan is already underway and includes efforts to improve support of our existing business community while enhancing outreach to potential new businesses. Items such as creating new community marketing materials, adding all local businesses to the Village website and streamlining the review process for new business applications have already been completed.

This summer and fall, the Village completed Phase 1 and 2 of the La Grange Road Water Main Replacement project. The newly constructed water main stretches from Brewster to Oak and will improve water flows and reduce future maintenance costs. The Village also recently completed the long-awaited renovation of the Public Works facility at 937 Barnsdale Road. The newly renovated building will

allow the Public Works Department to more efficiently and effectively serve the residents and businesses in our community.

The Village continues to focus on our Local Pavement Program and this year was able to pave three blocks of roadway, including the 1100 and 1200 blocks of Beach and the 1100 block of Newberry. The Village Board and Village staff continue to work diligently to identify opportunities to expand our road paving program in future years.

This year the Village also expanded efforts to remove trees infected with the Emerald Ash Borer (EAB). Infected trees are not only visually displeasing, but they can pose a hazard during severe weather or high winds. In total, the Village removed nearly 300 infected trees in 2013 and efforts to replace these trees with disease-resistant species continue through the Village's Parkway Tree Planting Program.



In late 2012, the Village undertook a Local Revenue Study to identify specialized services the Village provides for which we do not fully recoup our costs. Many of the Village's fees and fines had not been updated for over a decade and they were not keeping pace with the rising cost of providing service. Over the course of 2013, the Village worked to update its fees and fines across departments. In the spring, the Village updated liquor license fees, vehicle sticker fees, police fines, ambulance fees, and implemented a non-sufficient funds fee. This summer, the Village restructured the zoning application fees and this fall, the Village updated fire code fees and updated and restructured building permit fees. For more information on the changes to the building permit fees, please see page 2. The process to update Village fees and fines was time-consuming, as the Village Board worked to ensure that fees remained affordable and comparable to those found in other communities, while still ensuring that Village costs are recouped. Having an updated fee and revenue structure ensures that the Village positions itself well to meet ongoing and future obligations.

In 2013, the Village also saw the construction of its newest subdivision, Heatherdale Subdivision, located off Finsbury Lane. McNaughton Development, LLC is currently in the process of constructing seven of the eight homes to be built. Many of the homes are already for sale, with prices starting in the high \$700,000's. The Village looks forward to welcoming new families to our community.

In an effort to improve communication with residents, the Village updated and reformatted its website this past spring. The updated website features a more streamlined and user-friendly format, making it easy for residents and businesses to find the information they need. The Village also reformatted the weekly E-Briefs newsletter to a mobile-friendly format and expanded the content to include weekly updates from the Community Park District, La Grange Park Public Library, and La Grange Park Chamber of Commerce. The E-Briefs is not only a great way to stay informed about vital Village information, but is also a great way to learn about what's happening in and around the community. To sign up, simply visit the homepage of the Village's website and click on the box on the right side of the page.

While the accomplishments of 2013 were vast, the Village looks forward to tackling even greater challenges in 2014. This month, the Village Board will hold a strategic planning session to review community goals and objectives for the coming years and to identify key projects for implementation in 2014.

Throughout this coming year, I invite residents to stay involved with Village happenings through the Village website, E-Briefs and Village meetings and events. I wish you all the best in the year ahead and hope to see you around town. As always, please feel free to contact me at any time.

*President James F. Discipio*



## Refuse Contract Update

The Village's contract for residential refuse collection with Allied Waste Services of North America expires on March 31, 2014. In anticipation of the expiration of the contract, the Village undertook a refuse survey in October to gather feedback from residents on their current refuse habits and the existing service provided by Allied Waste. The Village would like to thank those residents who took the time to submit their feedback. We received over 250 responses. In January, the Village will release a Request for Proposals (RFP) to solicit proposals from potential waste haulers for service to single-family and two-family homes in the community. The Village anticipates a new contract will be approved in February. Details on the waste hauler and services selected will be published on the Village website and in E-briefs and will also be included in the Spring Edition of the Rose Clippings.

### Allied Waste's Naughty or Nice Guide to Holiday Recycling & Christmas Tree Pick-Up Schedule Reminder

Confused about how to dispose of your holiday wrappings and decorations? Allied Waste has created a "Naughty or Nice" list to answer your recycling questions:



#### Nice (recyclable)

- Gift boxes
- Tissue paper
- Shoe boxes
- Holiday cards/envelopes
- Gift bags (if paper)
- Wrapping paper (consider reusing)



#### Naughty (not recyclable)

- Bubble wrap (*consider reusing*)
- Foam peanuts
- Ribbon and bows (*consider reusing*)
- Sticky gift labels
- Gift bags if coated, laminated, dyed
- Anything on the tree



Please note that Christmas tree pickup will begin December 26th and run through the end of January. Trees can be put out on regular pick-up days with no sticker required.

## Fire Department Conducts Realistic Fire Training

Throughout the month of November, the La Grange Park Fire Department used the home owned by the Park District at 534 Beach Avenue to conduct various fire training exercises. On November 24th, the Fire Department conducted live fire training, where actual small fires were set inside the home and extinguished. Using actual structures provides our firefighters with valuable experience and helps to make them better prepared. On the day of the live fire training our firefighters were joined by crews from Brookfield, La Grange and Western Springs, who they regularly work closely with. Overall, the training went very well and the Fire Department greatly appreciates the cooperation of the Park District and neighbors in the area. The home was subsequently demolished in December by the Park District to make room for a future park expansion and renovation.



## New Library Genealogy Expands Family History Resources

La Grange Park residents now have access to the world's largest repository of genealogical records, thanks to the Library's new designation as a FamilySearch affiliate. Less than five percent of the world's genealogical records are available online. The Library now can provide patrons with access to historic records that have been recorded on film from 45 countries.

Thanks to a \$2,000 donation from the Friends of the La Grange Park Library and through general operating funds, the Library was able to purchase the microfilm reader needed to view the films.

There is a nominal \$7.50 fee to order a microfilm. Reference Librarians can help patrons find what films are available and answer questions.

## Veterans Memorial Fund-Last Call for Bricks

There is still time to purchase a memorial brick for a veteran family member or friend. Bricks purchased before January 17th will be installed at the new Veterans Memorial site in time for the Memorial's dedication and first Memorial Day ceremony scheduled for May 17, 2014. Orders placed after January 17th will not be installed until June, 2014. Go to [www.cpdlgp.org](http://www.cpdlgp.org) > About, or phone the Park District at 708-354-4580 to receive an engraved brick ordering form.



# Winter is Here... Some Safety Reminders

Now that we are in the midst of winter snow season, we at the Village would like to take this opportunity to remind you of some of the winter driving/parking rules in La Grange Park. We plow the streets when we expect snowfall to exceed two inches (2"). Salting will be performed during plowing operations on a limited, as needed basis.

By following just a few simple rules, you can make our job and your neighborhood safer.

**Rule #1:** Remove your vehicles from public streets when the forecast is for two inches of snow or more. Having vehicles in the road makes it harder for our drivers to thoroughly clean the streets and endangers their safety by forcing them to zigzag across slippery roads, increasing the probability of accidents. The Village tickets violators!

**Rule #2:** If possible, please avoid driving during heavy snowstorms. Our primary purpose is to clear streets for emergency vehicles. The less traffic there is, the faster and more efficiently our drivers can clear the streets.

**Rule #3:** Do not shovel or blow snow into public streets. This not only defeats the purpose of our plowing, but causes unsafe conditions for all drivers. All shoveled or blown snow should be piled in your yard or parkway. Violators may be ticketed.

**Rule #4:** Drive cautiously. If you must be out, please use extreme caution. Drive slowly and watch at intersections. Don't follow our plows too closely. Leave plenty of extra room between cars and brake slowly. Use extreme caution in passing our plowing and salting equipment.

**Rule #5:** It is the responsibility of each homeowner/business owner to keep the sidewalk and walkways in front of his/her address shoveled and cleared of ice.

## Snow Blowing

The Village offers the following reminders for managing the snow:

- Do not blow snow into the street. Instead, blow onto your parkway or yard.
- Keep hydrants visible and clear of snow piles.
- Keep the area in front of your mailboxes as clear of snow as possible.
- Keep your sidewalk/walkway clear of snow.



## Winter Fire Safety Tips

Now that we are in the midst of winter, the following are recommended safety precautions that should be followed, to put a Freeze on Winter Fires.

- Use only dry, seasoned wood in wood burning fireplaces. Burning wrapping paper, plastic, and Christmas trees is a fire hazard. Chimneys should be inspected, and if necessary cleaned, by a qualified professional, at least once per year. Make sure fireplace screens are in good condition.
- Furnaces should be inspected and serviced by a qualified professional at least once per year.
- Make sure portable space heaters are kept at least three feet away from combustibles, such as bedding, paper, walls, and even people. Plug portable heaters directly into a receptacle; do not use extension cords. Also, make sure they are equipped with an automatic shut off that turns the heater off when it tips over.
- Use candles only when attended and extinguish them when you are not in the room. Make sure they are far from combustibles, are in a sturdy base, and are on a sturdy table or other location.
- Have at least one smoke detector on every level of your home, especially near sleeping areas and make sure you test them to ensure they are working. If you sleep with a bedroom door closed, you should also have them in bedrooms.
- Have an escape plan and practice it, should you experience a fire. Make sure children know what to do and how to escape home fires.
- Have at least one carbon monoxide detector near all sleeping areas and test them to ensure they are working.

For questions, please feel free to contact the La Grange Park Bureau of Fire Prevention at 708-354-0225, ext. 351, or find further winter fire safety information at [www.nfpa.org/safety-information](http://www.nfpa.org/safety-information).

## Memorial Park Ice Rink News

While our winters in recent years have not been cold enough for good ice, the Community Park District will try again to this year provide an outdoor ice rink in Memorial Park right behind the La Grange Park Library. Weather conditions notwithstanding, the facility is open seven days a week until 10:00 PM.

A minimum of 4" of ice is needed before opening the facility. Typically, it takes three or more continuous below zero weather days to freeze the water to that thickness. Ice thickness reports will be posted as conditions change on the Park District website; [www.cpdg.org](http://www.cpdg.org) and the Park District's hot line; 708-354-4580 ext. 300. In addition, a green flag will be hung from the Oak Street side of the ice rink to signal when the ice is ready for use. A red flag indicates that the ice is too thin. While there is very little danger of drowning, the underlying plastic liner that holds the water will tear should a skater's skates break through the ice. This in turn could cause the facility to be closed for repair. Therefore, all skaters are strongly urged to stay off the ice until the green flag appears.

The Community Park District again extends a sincere thank you to the La Grange Park Fire Department for its volunteers who lend a hand grooming the ice.



## La Grange Park Cares

### Proviso Township Transportation Department Senior Ride Program

FREE Transportation is provided for eligible Proviso Township senior citizen residents. Please visit [www.provisotownship.com](http://www.provisotownship.com) or call Senior Services 708-449-4307 to find out limitations and conditions that impact eligibility.

### Safely Dispose of Your Old Prescription Drugs

The LaGrange Park Police Department has installed a surplus pharmaceutical disposal box in the lobby of the Village Hall. Unwanted or expired prescription drugs may be safely disposed of by residents 24 hours a day. The program is being conducted in cooperation with the United States Department of Justice and the U.S. Drug Enforcement Administration, and the program is free. Needles and sharps cannot be deposited into the container and must be disposed of in accordance with customary procedures outlined by health care professionals.

### Beware of Fraudulent Charitable Solicitations

The National Association of State Charity Officials (NASCO) and the National Association of Attorneys General (NAAG) urge everyone to pay close attention to fraudulent fundraising and ensure that websites and charities are legitimate before spending and sending money. If you are tricked into providing personal financial information, scam artists can quickly destroy a lifetime of good credit and your good name as well. You can save yourself months of frustration by taking a few extra minutes to research charities and websites.

The following suggestions are offered to lessen the likelihood you will be cheated:

- Ask questions before you donate. Only contribute to organizations you feel comfortable with.
- Be guarded when dealing with telephone solicitors. It may be more advantageous to donate directly to a charity you support and eliminate the professional solicitor's commission as the "middle man."
- Refuse high-pressure tactics. Legitimate charities won't try to rush you.
- Ask for written information. A legitimate charity will be more than willing to send you information before you donate. Ask for information on the organization's mission and how your donation will be used.
- When in doubt, ask for a telephone number and office location so you can verify who you are talking to. If the solicitor seems unwilling to share that with you, it's probably not something you want to get involved with.
- Never send cash. For your security and tax records, donate by check. Avoid giving out your credit card number and confidential code on the telephone. Many fraudulent charges can be made by the time you realize you have been defrauded.
- Be on guard if any charity offers to come over and pick up the donation. A legitimate organization will have a mailing address where you can send the donation.
- When in doubt, contact the Police Department before donating. The time it takes to do some further checking is not going to ruin a legitimate charity and is well worth the delay.

## Get Active La Grange Park

Oasis Women's Fitness and Spa, Community Park District of La Grange Park, and the Greater La Grange YMCA have announced a series of events that encourage healthy living and La Grange Park community spirit. The program, entitled Get Active La Grange Park, is recreational, suitable for all ages and abilities, and is virtually free.

Each month a variety of fitness events will take place over the course of 2014. Activities will include established events like the Run for the Roses and Bike Fest. There will also be new activities including a Tennis Tournament and Walk the Parks Day. Most activities are free but some require registration and/or a nominal fee to participate.

Get Active La Grange Park kicks off on Saturday, January 18th with a "Progressive Workout." The event starts at 2:00 p.m. for Yoga at the Park District's Recreation Center. From there participants move to the YMCA for Zumba, and finish at Oasis for a total body workout. Each 30 minute workout will be suitable for the entire family. Finish your day at Mattones for a cool down and social. The workouts are free; the cool down is an extra cost.

Go to [www.getactivep.com](http://www.getactivep.com) for more information, a schedule of events, and to sign up for the newsletter. Come on and Get Active La Grange Park!



# La Grange Park Property Tax Summary

Each year, we include summaries of property tax information in the winter edition of the “Rose Clippings.” We hope you find this information helpful in interpreting the true value and purchase power of the property taxes you pay.

The Village’s share of your total property tax bill is 10.8% or 9.1%, depending on the school district in which you live. The Village continues to try to provide outstanding value for your money by keeping streets and public areas neat and well-maintained, providing police and fire protection, providing reliable water and sewer service, protecting the residential and commercial structures of our community, and doing all of it as efficiently as possible.

The majority of your property tax bill, approximately 63%-69% supports the grade schools and high schools. Not including the schools, the three remaining local institutions – the La Grange Park Public Library, the Community Park District, and the Village comprise a combined total of approximately 17% - 20% your total tax bill.

## Total Tax Levy:

The 2012 total tax rate per \$100 of Equalized Assessed Valuation (EAV) was 9.076 for properties in School District 102 and 10.714 for properties in School District 95. Please refer to the chart below for the tax rates over time.

While we will not know the total 2013 property tax rate until late next summer, the Village of La Grange Park approved an ordinance in November that authorized the 2013 Village tax levy (collected in 2014), which is our portion of the total real estate tax. Tax caps will scale back the initial levy request and we estimate the actual real estate tax extension to be \$3,359,000. This is a 2.4% increase over the 2012 extension.

	Total Property Tax Rates if you live in School District 102	Total Property Tax Rates if you live in School District 95
<b>2000 Tax Year</b>	9.637	9.602
<b>2001 Tax Year</b>	9.621	9.555
<b>2002 Tax Year</b>	7.772	7.608
<b>2003 Tax Year</b>	7.982	7.985
<b>2004 Tax Year</b>	8.059	8.067
<b>2005 Tax Year</b>	7.122	7.482
<b>2006 Tax Year</b>	7.311	8.105
<b>2007 Tax Year</b>	7.105	8.038
<b>2008 Tax Year</b>	6.712	8.160
<b>2009 Tax Year</b>	6.608	8.195
<b>2010 Tax Year</b>	6.663	8.226
<b>2011 Tax Year</b>	8.160	9.696
<b>2012 Tax Year</b>	9.076	10.714

## How Your Property Tax Bill is Calculated

We all get that tax bill in the mail twice a year and after reading the article above we have a better understanding of where all the money goes, but do you know how your tax bill is calculated in the first place?

To determine how much your property tax bill will be, you first need to know the assessed value of your home. In Cook County, residential property is assessed at 10% of its fair market value. But then the Illinois Department of Revenue applies an equalization factor to the assessed value of property per county to ensure equitable assessment across individual counties. The equalization factor for Cook County for the 2012 tax year was 2.8056. So, if you own a home worth \$350,000, then the assessed value will be [350,000 x .10 x 2.8056], or \$98,196.00. This assessed value is then multiplied by the tax rate for your property’s particular location to get the total tax bill. Using the 2012 tax rates as listed above, a property with an assessed value of \$98,196.00 paid the following amounts in 2013 for the 2012 tax year (prior to any exemptions):

District 102 →  $\$98,196 \times .09076 = \$8,912.27$

District 95 →  $\$98,196 \times .10714 = \$10,520.72$

# Village Approves New Building Permit Fee Structure

In November, the Village Board approved a new building permit fee structure and fee schedule, which will go into effect on February 1, 2014. The updated structure and schedule was implemented as a result of the Local Revenue Study completed in late 2012. The previous fee schedule was in place for nearly 10 years and did not adequately recapture the Village’s costs associated with administering building permits. The previous fee structure was also challenging for residents and contractors to understand as it was located in various sections of the building code and most fees were based on percentages of total construction cost.

The new fee structure and fee schedule is streamlined to consolidate fee amounts and to establish flat fees where possible. The new structure is easier to understand, more efficient to administer and simplifies the building permit application process. It will ensure that the Village is able to recapture the cost of administering building permits while keeping fee amounts affordable for residents.

For more information on the new building permit fee structure and fee schedule, please visit the Village’s website at [www.lagrangepark.org](http://www.lagrangepark.org)



# Village Personnel Changes



John Jandek started with the Public Works department in the Maintenance Worker I position November 11th. John was previously with the Village of Forest Park. He holds a Class C Water Operators License and is a certified Arborist. John is also a resident of La Grange Park.

# Village Board Highlights

The Board of Trustees conducted the following business during the months of September, October, and November:

- Authorize Door Systems to Replace the Police Department Garage Doors for the Quoted Price of \$8,317.00
- Approve a Resolution Accepting the Proposal of Homer Industries LLC for the Disposal of Leaves in the Amount of \$20.63 per Bucket and Authorize the Village President to Execute the Necessary Contract Documents
- Accept the Lowest Bid for the La Grange Road Water Main Phase 2 Project and Authorize the Village President to Execute the Necessary Contract Documents
- Approve a Resolution Approving the Village Board Handbook
- Authorize Village Support to a Community Advisory Group for Brainard Avenue
- Proclamation – Fire Prevention Week October 6-12, 2013
- Approve a Resolution Authorizing Execution of a Health Inspection Services Agreement with the County of Cook, and Authorize the Village President to Execute the Necessary Contract Documents
- Authorize the Village Manager to Execute a Contract with Intgrys Energy Services, Inc. for Energy for the Village's Water Plant for a Two Year Term Contract
- Approve the First Amendment Lease for 937 Barnsdale Road Between China Cat Productions, LLC and the Village of La Grange Park, Incorporating a Ten One-Year Renewal Option
- Approve a Resolution Approving Notice to Proceed with the Illinois Department of Commerce and Economic Opportunity (DCEO), for \$1,980.09 in Grant Funds for the Upgrade of the Municipal Building Exterior Lighting Project and to Approve a Resolution Approving Grant Agreement in the Amount of \$1,605.00 with the Illinois Clean Energy Community Foundation, for the Upgrade of the Municipal Building Exterior Lighting Project and Authorize the Village Manager to Execute an Agreement with Twin Supplies for the Labor and Materials Required to Perform a Lighting Upgrade at 447 N. Catherine Avenue
- Approve an Ordinance Amending the La Grange Park Building Code and Regulations as Amended
- Approve an Ordinance Amending the La Grange Park Fire Prevention Code as Amended
- Authorizing Quality Restorations to Restore the Police Department Garage Floor for the Quoted Price of \$14,695
- Approve a Resolution Authorizing Execution of a Grant Agreement with the Illinois Emergency Management Agency for Pre-disaster Mitigation Grant Funds
- Authorize the Village President to Execute Two Amendments to the Professional Engineering Services Agreement for 1) 2013 Sewer Lining Project and 2) Beach Avenue Resurfacing Project
- Authorize the Payment of \$10,150 to OTM Water Services for Invoices 1088 and 1089 dated October 18, 2013
- Approve a Resolution for Construction on State Highways
- Approve a Resolution Approving 2014 Meeting Dates
- Accept Proposal for Professional Services by Voorhees Associates LLC for the Recruitment of a New Finance Director in an Amount not to Exceed \$15,250 and Authorize the Village Manager to Execute Same
- Approve an Ordinance Granting a Certain Variation for 417 N. Stone (Public Hearing No. 2013-03)
- Approve an Increase in the Budget for Public Works Tree Trimming and Removal in the Amount of \$65,000 (for the Emerald Ash Borer Tree Removal)
- Approve the Annual Tax Levy Ordinance
- Approve an Ordinance Providing for Specific Reduction of the 2013 Property Tax Levy Pursuant to the Property Tax Extension Limitations Law
- Approve an Ordinance Providing for the Abatement of Certain Taxes Levied for the Payment of General Obligation Bonds, Series 2004, of the Village of La Grange Park
- Approve an Ordinance Providing for the Abatement of Certain Taxes Levied for the Payment of General Obligation Bonds, Series 2006, of the Village of La Grange Park
- Proclamation for National Drunk and Drugged Driving (3D) Prevention Month December 2013

# Another Successful E-Waste Recycling Event

Thank you to all those who brought in their used electronics to the La Grange Park E-Recycling Campaign. This year's event attracted 310 cars; 3 walkers; 2 bike riders; and 1 stroller! Here are the numbers for 2013:

Computers: Desktop & Towers	2,735 lbs
Monitors: CRT	1,553 lbs
Printers: w/Ink & Toner	2,389 lbs
Televisions: CRT	10,524 lbs
Low-Grade Scrap	6,702 lb
Mid-Grade Scrap	525 lbs
Televisions: LCD	562 lbs



Watch future Village e-briefs for upcoming planet friendly events!

# Stay Informed with E-Briefs

Want to be kept informed with the most up-to-date information on what is happening in the community? Want to be the first to get vital information in times of emergency? Sign up for the Village's weekly electronic newsletter, the E-Briefs. The E-Briefs is a once weekly newsletter that contains important Village information and links to activities going on in and around the community. Recently, the Village switched to a mobile-friendly E-Briefs format so that you stay informed on the go. To sign up, visit the Village's website ([www.lagrangepark.org](http://www.lagrangepark.org)) and click on the "Sign Up for Village E-News" link on the right-hand side of the page.

# Fire Prevention Fees Amended

In November, the Village Board approved an amendment to the Village's Fire Prevention Code which establishes new fees related to fire protection system installation, modifications, testing, and other requirements noted in the Village's Fire Prevention code. These changes will go into effect on February 1, 2014.

For more information on the new Fire Prevention Code fee structure and fee schedule, please visit the Village's website at [www.lagrangepark.org](http://www.lagrangepark.org)

# Don't Forget to "Spring" Ahead



Daylight Savings Time will begin on Sunday, March 9 at 2:00 a.m. "Spring" your clocks forward at that time!





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**RESIDENT FEEDBACK**

Please use this section to give us your comments, suggestions, questions, problems or compliments. If you have something on your mind . . . let us know! Just jot it down and send it to us.

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Please mail to: Village Manager, Village of La Grange Park, 447 North Catherine, La Grange Park, IL 60526. Email address: [jcedillo@lagrangepark.org](mailto:jcedillo@lagrangepark.org). If you would like a response, please include your name, mailing address, email address or daytime phone number.

Stay connected with Village news and community happenings, subscribe to E-Briefs, the Village's weekly electronic newsletter. Send an email to [jcedillo@lagrangepark.org](mailto:jcedillo@lagrangepark.org) and type "sign me up!"

**VILLAGE HALL**

**Monday through Friday 8:30 a.m. – 5:00 p.m.**

**LOST & FOUND**

From time to time the Village of La Grange Park maintains a gathering of lost and found items. To reclaim any items left behind at Village Hall, call 708-354-0225, ext. 102.

**VILLAGE HOLIDAYS**

Just a reminder that Village offices will be closed for the following holidays:

**Monday, February 17 – President's Day**  
**Friday, April 18 at Noon – Good Friday**  
*The Police & Fire Department will remain open*