



Village of La Grange Park
 Sign Permit Application
Payment required upon submittal

447 N Catherine Avenue
 La Grange Park, IL 60526
 (708)354-0225 • (708) 354-0241 fax
building@lagraangepark.org email

Business Name _____ Phone # _____

Address _____ Date Applied For _____

A separate permit is required for each sign to be constructed. Please submit three copies of plat of survey, indicate on survey exact position of sign including distance from all lot lines and structures. Please submit three copies of drawing plans and specifications for sign.

Construction Costs \$ _____ Review Status Notification to: Contractor Business

Type of Sign: Awning/Canopy Electronic Message Monument Projecting Wall
 Window Directory Menu Board Directional Temporary*

*Temporary Pole and Wall signs require permits – Temporary signs as listed on reverse of application do not require permits – restrictions apply

Specifications: Height _____ Width _____ Square Feet _____

Single Face Double Face Illuminated Non-Illuminated

Additional Details _____

Code Stop

Contractor Type/ Name	Address	Phone #	L	B
Sign				
Electrician				
Architect				

Under penalty of misrepresentation and/or perjury I hereby certify that all of the information contained herein is true and correct. All contractors listed to be engaged in work shall comply with all licensing and bonding requirements. By signing this application I acknowledge that I am either owner of said property or have the authorization of the owner for the performance of scope of work applied for. Construction shall be in strict compliance with all provisions of the Codes and Ordinances of the Village of La Grange Park. All contractors must observe Rules of Construction at all times.

 Property Owner/Authorized Agent

 Date

Office Use Only – Below This Line

Fee Detail

Fine included

Illuminated

1.5% of construction cost,
 minimum \$150 per sign

Non-Illuminated

Face Change

1.5% of construction cost,
 minimum \$100 per sign

Total Permit Cost _____

Zoning Approved By: _____

 Zoning Department – Village of La Grange Park

 Date

Sign Plan Approved By: _____
 conditions

with

details contained in review

 Building Department – Village of La Grange Park

PIN # _____

Notification to: contractor owner
 Via: phone email fax mail

Status: not approved – resubmittal required

Date _____ By _____

approved – pending contractor info/registration
 approved – ready for issuance

Date _____ By _____

Comments _____

Issued By: _____

Permit # _____